

V. MAJOR OUTCOME: Conduct the EE Grants Program

TARGET	Action	Responsibilities	Measures	Vehicle	Timelines
A. OPERATE THE GRANTS PROGRAM	1. Identify priorities for the 1999-2000 grant cycle.	WEEB Board	Consensus.	Priorities will appear in the RFP and other grant literature.	July 1998
	2. Revise, print, and distribute the RFP.	Grants committee.	RFP will be printed and distributed.	RFP will be mailed to grant applicant & distributed at appropriate conferences.	September-December 1998
	3. Evaluate and revise the review process.	Grants committee	Review conducted.	Revised review forms will be printed.	October-November 1998
	4. Contact potential grant reviewers to assemble a review team.	Administrative Assistant.	Those agreeing to review will respond.	List of Reviewers will be distributed.	October 1998.

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5. Conduct a training session for reviewers.	Grants Committee and Administrative Assistant.	Meeting is held.	Meeting.	Jan 29 1999
6. Proposals reviewed will be catalogued & distributed to reviewers.	Administrative Assistant.	Reviewers will receive grants.	Report will identify grants received.	January 29,1999

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7. Grants are reviewed.	Reviewers.	All grants are reviewed and scored.	A report ranking all grants is distributed.	February—mid March, 1998.
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8. Recommendations made to the WEEB for their action.	Grant Committee. WEEB.	Report to WEEB.	Motion by WEEB to distribute grant funds.	April 1998.
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B. CONDUCT SITE REVIEWS	Action 1. Identify and assign reviewers .	Responsibilities Administrative Assistant.	Measures Report to grant committee.	Vehicle Review forms completed.	Timelines August-December, 1998.
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