About the Program

The workshop will focus on the roles and responsibilities of the plan commission and procedural standards. This workshop is presented by the Center for Land Use Education (CLUE). CLUE is a collaboration between the University of Wisconsin-Stevens Point and the University of Wisconsin-Extension and provides land use planning and management education.

Topics of Interest: Please send suggestions for additional topics you would like to see covered at the workshop to rebecca.roberts@uwsp.edu.

Additional copies of the brochure may be downloaded from our website: www.uwsp.edu/cnr/landcenter

For More Information

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Clerk/Personnel Administrator
Town of Grand Rapids

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Email: j.mclellan@grandrapidswi.org
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Center for Land Use Education
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**Registration Form**

Please list the name(s) of workshop attendees along with a telephone number to notify them in case of cancellations. In addition, please note if the attendee would like to order a Plan Commission (PC) and/or Zoning Board (ZB) handbook.

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**Total order for all attendees:**
- Workshop fee: Qty____ $15 each
- PC handbook: Qty____ $15 each
- ZB handbook: Qty____ $15 each

**Local government affiliation (circle one):**
- county | city | village | town of: __________

**Method of payment (select one):**
- _____ Check enclosed $____________
  Payable to Center for Land Use Education
- _____ Bill local government unit at:
  Name _____________________________
  Address ___________________________
  City, State, Zip ____________________
  Telephone _________________________
  Email __________________________

**Plan Commission Workshop**

**Date:** Thursday, December 6

**Time:** 6:00 PM - 8:30 PM

**Who should attend?**
- Town, city, village, and county governments
- Plan commissioners
- Elected officials
- Planning and zoning staff
- Others interested in community planning

**Topics Covered:**
- Using and amending the comprehensive plan
- Standards and procedures for reviewing development requests (i.e. conditional uses, rezones, plats)
- Making zoning and subdivision decisions consistent with the plan
- Decisions that must be referred to the plan commission
- Handling open meetings, public hearings and site visits
- Making fair and impartial decisions
- Avoiding legal challenges

**Registration:**

Call: 715-346-3783
Fax: 715-346-4038
Email: landcenter@uwsp.edu

Or mail registration form and payment to:
**Center for Land Use Education**
800 Reserve Street
Stevens Point, WI 54881

**Location:** Town of Grand Rapids Fire Station
2410 48th Street South, Wisconsin Rapids
(Intersection of 48th Street South and Kellner Road)