About the Program

**Presenters:** Lynn Markham and Rebecca Roberts are Land Use Specialists with the Center for Land Use Education. CLUE is a collaborative effort of the University of Wisconsin-Stevens Point and the University of Wisconsin-Extension.

**Topics of Interest:** Send suggestions for topics that you would like covered at the workshop to landcenter@uwsp.edu.

**Workshop Fee:** The cost of the workshop is $25, which covers the cost of the workshop, materials, and lunch.

**Handbooks:** Participants may purchase a copy of the Plan Commission Handbook or the Zoning Board Handbook for $15 apiece. While they are not required to attend the workshop, we recommend that all members have access to a copy. The handbooks may be viewed or downloaded at no cost from our website: www.uwsp.edu/cnr-ap/clue

**Directions:** Coming in from the north, take US Hwy 61 south to WI 129 S. Turn left onto WI 129 S. Take the second right onto County Rd A. Travel 0.7 mi and the Youth and Agriculture Center will be on your right.

Location

Grant County
Youth and Agriculture Center
Auditorium
916 E Elm Street
Lancaster, WI 53813

**May 13, 2014**
10:30 AM - 3:00 PM
Grant County
Youth and Agriculture Center
Auditorium
Lancaster, Wisconsin

Center for Land Use Education
800 Reserve Street
Stevens Point, WI 54481
Telephone: 715-346-3783
Fax: 715-346-4038
Email: landcenter@uwsp.edu
Website: www.uwsp.edu/cnr-ap/clue/

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Sponsored by:

Center for Land Use Education
College of Natural Resources
University of Wisconsin-Stevens Point

UW Extension
University of Wisconsin-Extension
Workshop Overview

The workshop is designed for planning and zoning committees, plan commissions, and zoning boards of adjustment and appeals. Local government staff, officials, and community members are also welcome to attend. The workshop will help you understand the roles and responsibilities of local land use decision-makers and how they relate to each other. Participants are welcome to attend the entire workshop, or just those portions relevant to their positions.

Agenda

10:30 AM For Plan Commission and Zoning Committee Members
- Roles and responsibilities of the plan commission/zoning committee
- Comprehensive planning and plan implementation
- Making development decisions consistent with the comprehensive plan
- Developing and amending the zoning ordinance
- Land division and subdivision ordinances

Noon Lunch (catered)

1:00 PM For Plan Commission and Zoning Committee Members
- Procedures
  - Impartial decision-makers and recusal
  - Making and recording decisions
- Zoning
  - Zoning 101
  - Conditional uses/special exceptions
  - Planning and zoning for shorelands and wetlands

1:45 PM For Zoning Board of Adjustment/Appeals Members
- Zoning board roles and responsibilities
- Site visits
- Variances
- Administrative appeals

3:00 PM Adjourn