Workshop for Local Land Use Officials

Monday, April 27, 2015
6:00 p.m. - 8:30 p.m.

Kilkarney Hills Golf Course
Lower Level Meeting Room
163 Radio Road
River Falls, WI 54022

About the Workshop

This workshop will provide an overview of the roles and responsibilities of local government officials related to planning, zoning and land division controls.

Who Should Attend?

Towns, cities, villages and the county are encouraged to send new and continuing members of their plan commission and governing body. Local government staff, citizens, and other interested parties are also welcome to attend.

A separate workshop for Zoning Boards of Adjustment and Appeals will be held on May 7, 2015 in Menomonie, Wisconsin.

Workshop Sponsors

Rebecca Roberts, Land Use Specialist
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Eric Biltonen, Community Development Educator
eric.biltonen@ces.uwex.edu  715-531-1930

Kevin Grabau, Land Use Administrator
kevin.grabau@co.saint-croix.wi.us  715-381-4382

Agenda

6:00 pm - Welcome and Introductions
6:10 pm - Role of the Plan Commission and Governing Body
  ● Planning and Plan Implementation
  ● Development Review
  ● Rezones
  ● Conditional Uses/Special Exceptions
  ● Land Divisions and CSMs
  ● Required Referrals to the Plan Commission
7:15 pm - Break
7:30 pm - Procedural Responsibilities
  ● Open Meetings and Public Hearings
  ● Making and Recording Decisions
  ● Impartial Decision-Makers and Recusal
  ● Avoiding Legal Challenges
Location: 
Kilkarney Hills Golf Course  
Lower Level Meeting Room  
163 Radio Road  
River Falls, WI 54022

From I-94, take WI-35 south toward River Falls for 5 miles. Turn right on Radio Road.

Workshop cost: The cost of the workshop is $15 and includes printed workshop materials and light refreshments.

Handbook: The Plan Commission Handbook is designed to serve as a reference for new and continuing plan commission members. It is not required to attend the workshop, but we do recommend that all members have access to a copy. You may purchase print copies of the handbook for $15 apiece or access an electronic copy for free at: www.uwsp.edu/cnr-ap/clue Click on ‘Publications & Resources’ followed by ‘Plan Commissions’ from the drop down menu.

Register online at: http://bit.ly/1FNyPOe

Or contact: Center for Land Use Education  
800 Reserve Street, Stevens Point, WI 54481  
Email: landcenter@uwsp.edu  
Phone: 715-346-3783

Registration Form

Contact Name: ___________________________  Address: ___________________________
Town/City/Village of: ______________________  City, State, Zip: _______________________
Telephone: _____________________________  Email: _______________________________

Method of payment: □ Please invoice  □ Check enclosed (payable to Center for Land Use Education)

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