Benefits of Participation
Appointment to a local government’s plan commission is an important commitment carrying significant responsibilities. The decisions reached can affect community and regional functioning, as well as character, for decades or more. Plan Commission Workshops can help bridge the knowledge-experience gap and increase commissioner confidence. That is why this and upcoming plan commission workshops are planned for Waukesha County.

This workshop will cover plan commission basics. It will be especially beneficial for new plan commissioners and can serve as a refresher course for those who have held this position for a number of years. Future workshops will address one or more specific issues.

Lead Workshop Presenter:
Rebecca Roberts, Center for Land Use Education, UW Stevens Point / UW Extension. Other experts will also be available for questions.

Plan Commission Workshop — Plan Commission Basics
Monday, October 10, 2011
6:00—8:30 pm
Waukesha County Courthouse
515 W. Moreland Blvd.
Waukesha, WI
County Board Room (C-350)
(3rd Floor—enter through Courthouse entrance)

Waukesha County Courthouse:
Located just west of the intersection of Pewaukee Road (Hwy J) and Moreland Blvd in Waukesha, WI.

Light refreshments will be provided.

This workshop is co-sponsored by Waukesha County Department of Parks and Land Use, Southeastern Wisconsin Regional Planning Commission, UW Cooperative Extension Waukesha County, and UW Extension Center for Land Use Education (CLUE) in Stevens Point.
**Plan Commission Workshop**

**Event Overview**

| Plan Commission Background | Characteristics of Good Plan Commissioners  
| Roles and Responsibilities of the Plan Commission  
| Enabling Authority Regarding Plan Commissions |
| Planning/Plan Implementation | Sound Planning Principles and the Planning Process  
| Day to Day Decisions (i.e., reviewing subdivision proposals, conditional use permits, rezones, etc.) |
| Ethics, Procedures, & Decisions | Conflict of Interest and Impartial Decision Makers  
| Open Meetings, Site Visits, and Public Hearings  
| Criteria to guide Decision-Making |
| Regional Planning Efforts | Regional Housing Plan & Overall Regional Planning Efforts - Southeastern Wisconsin Regional Planning Commission  
| Workforce Housing – Waukesha County UW Extension |
| Wrap-Up/Q & A | Available Resources including information on ordering the revised Plan Commission Handbook  
| Bring Your Questions |

**Registration**

(Please use a separate form for each attendee)

- __________________________
  - Name
- __________________________
  - Government/Organization
- __________________________
  - Phone Number
- __________________________
  - E-mail

Special Needs (may include access or interpretational needs.)

Register by October 4th.

Space is limited.

**$20 PER PERSON**

Please make check payable to UW Extension.

Mail to:

Waukesha County UW-Extension  
Plan Commission Workshop  
515 W. Moreland Blvd., Room AC G22  
Waukesha, WI 53188

Questions? Contact Ann Wied at 262/548-7788 or ann.wied@ces.uwex.edu

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