Plan Commission Workshop

September 26, 2013
Portage County Courthouse Annex Building
1462 Strongs Ave., Stevens Point
6:00 p.m. - 8:30 p.m.

About the Workshop
This workshop is designed for plan commission members with varying levels of experience. Local government officials, staff, and other interested persons are also welcome to attend. The workshop will help you understand the role of the plan commission by answering the following questions:

- How do you use and amend the comprehensive plan?
- How do you review zoning, subdivision, and other requests for development?
- How do you make zoning and subdivision decisions consistent with the plan?
- How do you handle open meetings, public hearings, and site visits?
- How do you make fair and impartial decisions?

Workshop Sponsors
This workshop is sponsored by Portage County UW-Extension, Portage County Planning and Zoning, the Portage County Unit of the Wisconsin Towns Association, and the Center for Land Use Education.

The presenter for the workshop is Rebecca Roberts. Rebecca is a land use specialist who provides training workshops for local planning and zoning officials throughout the state. She is author of the Plan Commission Handbook and co-author of the Zoning Board Handbook.

The Center for Land Use Education (CLUE) is a collaborative effort between the University of Wisconsin-Stevens Point and the University of Wisconsin-Cooperative Extension. CLUE creates learning opportunities to help local government officials and communities make sound land use decisions.
Location: Portage County Annex Conference Room 5
1462 Strong Avenue
Stevens Point, WI 54481

Directions: From Clark St. or Main Street in downtown Stevens Point, turn south onto Strong Ave. and go ~2 blocks. The Annex is located at the intersection of Strong Ave. and Arlington Pl. This is between Church St. and Water St. along Arlington Pl.

Workshop: The cost of the workshop is $15 which includes printed workshop materials and refreshments.

Handbooks: You may purchase a copy of the Plan Commission Handbook or Zoning Board Handbook for $15 apiece. The handbooks are designed to serve as a reference for new and continuing plan commission and zoning board members. While they are not required to attend the workshop, we recommend that all members have access to a copy. The handbooks may be downloaded at no cost from our website: www.uwsp.edu/cnr-ap/clue

Submit registration form and payment to:
Center for Land Use Education
800 Reserve Street
Stevens Point, WI 54481
Phone: 715-346-3783
Fax: 715-346-4038
Email: landcenter@uwsp.edu

Registration Form

Name: _______________________________
Town/City/Village of: ______________________
Address: _______________________________
City, State, Zip: __________________________
Telephone: _____________________________
Email: _________________________________

List name(s) of workshop attendees:
1. _____________________________________
2. _____________________________________
3. _____________________________________
4. _____________________________________
5. _____________________________________

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☐ Check enclosed (payable to Center for Land Use Education)  ☐ Please invoice  Total

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