

From: Student academic Advising Center Advisors
Sent: Thursday, October 22, 2009 5:05 PM
To: Undeclared Advisees
Subject: Spring Registration Advising Appointments
Importance: High

To advisees who have not yet met with their advisor for spring 2010 advising:

Winterim and Spring Semester Timetables are available on you're myPoint, so we need to start planning for spring and/or winterim courses soon. In order to be able to meet with all of my advisees (200+!) before your registration appointment time, it's very critical that I begin to meet with all of you as soon as possible. Registration will run from November 16-December 4. Your registration appointment time is now available in your myPoint.

Call (715) 346-3361 NOW to schedule an appointment!

Remember that these are only half-hour appointments so, before we meet, give some good thought to potential course choices. **Complete the attached worksheet** and bring it with you to your appointment.

Consider all of the following as you make your choices, found in the Academics tab of your myPoint webpage:

- Degree Progress Report (in your myRegistration box): What GDRs do you still need?
- GDR's offered next semester listed in the "Type" pull-down menu in the [online timetable](#)
- Requirements in majors/minors you might be considering located in the [online catalog](#)
- Elective courses to enhance skills or for your personal interest
- Spring/winterim course offerings in the [online timetable](#)

If you have decided on a major or have completed your GDRs and have started taking upper level coursework in a major and plan to continue, you should [declare your major](#) now so that you will have ample time to be assigned to and meet with an advisor. It is inappropriate for SAAC advisors to advise undeclared students in upper level courses in a major. Keep in mind also, that some departments have deadlines for declaring their major:

- [Accounting, Business Administration, & Economics – November 1](#) (take copy of your degree progress report to CPS 476 to declare the major)
- [Communication – November 6](#) (go to 225 CAC to set up time to meet with Professor Sprague to declare the major)(Professor Sprague will also take walk-in appointments in 209 CAC from 11 a.m-1 p.m. on Nov. 30 and from 3:00-4:30 p.m. on Dec. 3 for students who miss the deadline)
- [Psychology – November 11](#) (go to SCI D240 to declare the major)

Remember, prospective [Dance and Theater](#) and [Music](#) majors need to audition before being accepted.

I look forward to seeing you very soon!!

SAAC Advisors