

## **UNIVERSITY OF WISCONSIN – STEVENS POINT FIRE SAFETY ACTION PLAN**

- 1.) The Vice Chancellor for Business Affairs will issue a message to the campus community stating that upon hearing a fire alarm you are to leave the building immediately. Deans will be directed to ensure that their employees are aware of this message. Supervisors will be directed to ensure their employees are aware of this message. Residence Hall Directors will be directed to ensure that their residents are aware of this message.
- 2.) Continue to have the mandated unannounced once a year fire drill for all academic / administrative buildings. Begin once a year announced fire drills. These announced fire drills will be held early in the semester. During these drills faculty can inform the students on the quickest / safest way out of the building. Building safety officers can use this time to introduce themselves and assist in the drill. Fire Prevention Officer Graff will also be present to aid in these drills.
- 3.) Continue to have the mandated unannounced once a semester fire drill for all residence halls.
- 4.) At the start of each performance, the master of ceremonies will explain evacuation routes.
- 5.) At the start of each indoor sporting event the announcer will explain evacuation routes.
- 6.) Employees that are unwilling to depart an academic / administrative building will be reported to their next level supervisor for action.
- 7.) Students that are unwilling to depart a residence hall will be referred to their Hall Director for action.
- 8.) Protective Services will criminally charge any individuals identified as setting off False Fire Alarms.
- 9.) Protective Services will criminally charge any individuals identified as Interfering With Fire Fighting for either:
  - 1) The proper functioning of a fire alarm system or the lawful efforts of the firefighters.
  - 2) Tampering with or removing any fire extinguisher, hose, or other fire fighting equipment.