

CENTRAL WISCONSIN ENVIRONMENTAL STATION

VOLUNTEER BACKGROUND CHECK RELEASE

As a care providing organization, the Central Wisconsin Environmental Station needs to know the background of prospective volunteers. Due to the nature of the organization you are interested in volunteering for, a conviction of legal violation may be a factor in evaluating potential future job performance. However, a record will not necessarily affect your volunteer status. Your arrest record and Department of Health and Family Services record will be reviewed.

The Central Wisconsin Environmental Station requests a state or local agency to conduct a background check on all permanent and summer program staff before they are hired, including graduate students and volunteers. All prospective staff will be asked to provide information about any conviction records returned from that agency. If a conviction record is present, the Central Wisconsin Environmental Station Director will discuss the record with you and its possible affects on future job performance. NOTE: The station Director will perform background checks as all information is confidential.

CONVICTION RECORD

For any questions which you respond "Yes", please attach a separate sheet and explain the nature of the offense, dates of the offense, legal action taken, and the court or agency that handled the offense.

- Do you have criminal charges pending against you or have you ever been convicted of an offense other than non-moving traffic violations?
 Yes No
- Has any government or regulatory agency (other than the police) ever found that you committed child abuse or neglect?
 Yes No
- Has any government or regulatory agency ever denied you permission or restricted your ability to live on the premises of a care providing facility?
 Yes No

ADDITIONAL INFORMATION

- Have you lived outside of the state of Wisconsin in the last three years? Yes No

If yes, please list the other states you have lived in and the dates you resided there. _____

I declare that, to the best of my knowledge, the above information is true and that any false or missing information may disqualify me for employment and/or result in my immediate dismissal from employment.

Signature of applicant _____ Date _____
Social Security Number _____ Date of Birth _____

I hereby authorize the University of Wisconsin-Stevens Point and the Central Wisconsin Environmental Station to obtain criminal records about me from any source. I also authorize the University of Wisconsin-Stevens Point and the Central Wisconsin Environmental Station to provide such records to third parties for the purpose of evaluating my application as a volunteer at the Central Wisconsin Environmental Station. Such third parties and the Board of Regents of the University of Wisconsin, System, its agents, employees, and officers, including the University of Wisconsin-Stevens Point, are hereby released of any liability that may arise from the disclosure of such information.

I have read and understood the above authorization and release.

Signature of applicant _____ Date _____
Printed name _____

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Please return to:
Central Wisconsin Environmental Station
Attention: Scott Johnson
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Phone: 715-824-2428 • Fax 715-824-3201
Email: sjohnson@uwsp.edu